

Kenbrook Elementary School



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PTA Meeting Minutes

Nov. 27, 2018, 7 pm in the Kenbrook Media Center

Call to Order

7:05 pm by Secretary Jamie Hobart

Members Present

Charity Bugosh, Ken Williams, Erica Adams-Williams, Kathy O’Leary, Cornelia Bodea, Neli Kelley, Christine Ferguson, Natalee Topolewski, Jamie Hobart

Membership Report

Natalee Topolewski noted we have about 150 members, which about 40% of the school. There was some discussion about how to increase the numbers. Neli Kelley stressed the value of the PTA at the state and national levels and pointed out how a small portion of each membership fee supports the larger organizations. One idea was a membership drive contest, like last year's, which rewards the class with the highest percentage of memberships. Other suggestions included posting a link for the online membership form on the listserv, the Facebook page(s), the Connector, and targeted flyers. The link is <https://kenbrook.memberhub.store/>. (Can we send flyers to just those families who aren’t yet members?)

Secretary’s Report

Jamie Hobart motioned to waive the reading of the minutes of the September PTA Meeting. Seconded by Natalee Topolewski. All in favor; motion carried. Jamie Hobart motioned to approve the minutes. Seconded by Neli Kelley. All in favor; motion carried.

Treasurer’s Report

Christine Ferguson discussed the budget handout. She pointed out the approved budget amounts column and the actual to date column. We are in the negative now, but the Fun Run check is in the mail, about \$12,000, and then we will be back in the positive.

Principal’s Report

Dr. Kaminski was unable to attend the meeting, but she sent a statement, which Jamie read:

Sorry I could not be at the meeting tonight! Here are the things I would update:

CONSTRUCTION-- The major construction projects are finished. We love our Kenbrook 2.0 and are now working on punch-list items to wrap up the full project.

PARENT/TEACHER CONFERENCES-- We had close to 100% of our parents attend a conference before Thanksgiving. We are proud of our school/family partnerships and value the team approach to helping our children learn and grow.

END OF TRIMESTER ONE-- Friday, November 30th is the last day of trimester one. We will have a half-day of school on 11/30 for a teacher workday. Report cards will go home the week of December 17th.

THANK YOU-- To the PTA for their continued support of Kenbrook and all the wonderful enrichments and extras you provide our school. A special thank you for our wonderful staff dinner the week of conferences. We love Qdoba! Kenbrook would not be the same without you. :o)

If you have any questions that I can help with, please pass them along.

At the conclusion of this statement and throughout the meeting discussion led to the following questions for Dr. Kaminski:

- How often does vision testing happen? Who is tested? Do results come home?

ANSWER: Every year all of the first, third and fifth graders have their vision checked by an Oakland County Vision Specialist. If a child fails the test, a re-test is done the day after. Parents are notified if a child fails twice. The results are recorded in their CA60 (student file that follows them through to H.S. graduation).

Every year the 2nd and 4th-grade students have their hearing checked (by an Oakland County Hearing Specialist); results are recorded in each student's CA60.

- There are SERIOUS delays in getting emails – It can take a day or more to get them, and sometimes they arrive AFTER the event/item of interest is over. When will this be fixed? Jamie Hobart's husband has looked at Kenbrook teacher and listserve email header information and has observed that there appear to be bottlenecks within the district's process. Jamie will forward this information to Dr. Kaminski.

ANSWER: This is a district issue, not a Kenbrook issue. The concerns have been forwarded.

- There was a discussion of making the listserves more detailed. There used to be a listserve sent out by Kenbrook every Monday. It was called "THIS WEEK AT KENBROOK." Can we reinstate that? Also, can we have a template for the listserve? Can it always have a list at the end of dates for the next two months and also include links to the PTA website and or PTA Facebook page? The PTA would try to do a better job of feeding information to Anne Sebesta toward this goal.

ANSWER: Jamie met with Anne Sebesta, who was receptive, to discuss in more detail. Kenbrook will begin incorporating our motto: Be Safe, Be Kind, Be Responsible at the top of each message, and also add the mission statement and/or vision statement to the bottom, along with the PTA website link once that's sent via email. Dates will be listed at the end,

but will not include scout meetings and possibly other after-school enrichments. Also, events like assemblies will not be listed. There will be some initial changes, and we'll see how it goes.

PTA Council Representative Report

Neli Kelley attended the Farmington Area PTA Council meeting in early November. She noted that this meeting did not have much content that applied to the elementary schools. There were two items of interest. Warner renovations begin soon and will take 18 months. It will be the most substantial FPS renovation outside of the high school renovations. The School Board has two new members who were elected by voters in November.

Unfinished Business & Chair/Committee Reports

Box Tops

Kathy O'Leary, the Box Tops Coordinator, reviewed the details of the Box Tops collection. She talked about ideas for the bulletin board tracking display. She also mentioned that the details of the PJ party prize would not be finalized until the teacher of the winning class is included in the planning. Christine Ferguson noted that Kenbrook raised about \$1,000 with Box Tops last year!

Fun Run

Erica Adams-Williams, a member of the Fun Run Committee, was also present. She pointed out that her son was a top earner and that he got to help turn Mrs. Lindenberg into a sundae, but their family was not informed of his participation ahead of time. She would have liked to have known so she and her husband could be present.

Also, she thought that some recognition of the children/families who raised the most Fun Run money would be a nice gesture, as her family worked hard to raise the money. It was agreed that some follow up, a phone call or a letter or some form of personal thanks, should be included in the Fun Run process in the future.

Reflections

Melissa Churill sent a list of the Reflections art contest participants and winners. It was noted that the list was shared via the listserv earlier in the day. Jamie Hobart added that the names would be included in the minutes and the December Connector. Melissa's statement is as follows:

Congratulations to everyone who participated in the PTA Reflections Art Contest! We had a great contest this year with amazing art! The following students participated!

3rd to 5th Grade

- Visual Arts Category: 1st Sari Kravitz, 2nd Mallory Dilluvio, 3rd Anyle Pye
- Photography Arts: 1st Julia Nothstine, 2nd Ella Lindenberg, 3rd Garrett Churill, 4th Ben Kaminski
- Film Production: 1st Charisma Kelly

- Creative Writing: 1st Isabelle LaPorte, 2nd Payton Kopacz, 3rd Lauren Kopacz
- Music Composition: 1st Olivia Hoover
- Dance Composition: 1st Sari Kravitz

K to 2nd Grade

- Visual Arts: 1st Janelle Safry, 2nd Mayla Churill, 3rd Celia Safry, 4th Riley Tache
- Dance Composition: 1st Jameson Hoover

The first place winners' entries will move forward to the Farmington/Farmington Hills District Level Competition, and we should hear back in January. Great work Kenbrook Artists!!

There was follow up discussion about the fact that although the participants and winners were recognized at a recent Community meeting, their parents were not notified ahead of time. All agreed that it would be a nice touch to let parents know so they can attend the meeting if they wish.

Publishing Center

The Publishing Center Committee is planning to meet next week. The goal is to familiarize themselves with the tasks associated with Publishing Center and, hopefully, agree to a division of tasks going forward.

New Business

Yearbook

Neli Kelley met with the yearbook representative, set up an account, and got a nice template book with ideas. She noted that although we set up an email address (yearbook@kenbrookpta.com) for collecting pictures for the yearbook, there is a portal in our yearbook account that serves as a collection spot. She has a flyer, and we should also include in a listserv and the Connector. We should have people pick a few nice pics and submit them. The goal is to get all kids in the yearbook at least once besides portraits. Lifetouch is coming in the winter/early spring to take pictures of clubs. Also, people who want a yearbook MUST pre-order. This fact should be emphasized on the listserv and in the Connector. Last, the yearbook has an option to have a custom cover. Neli plans to run a contest. Cover submissions will be due 4th of January and selection will occur the following week. There was an excellent suggestion that students/peers should be included in the judging.

Spelling Bee

The Spelling Bee will happen, but the date (Jan. 18) is tentative, pending the timing of NWEA testing. Information will be handed out to the teachers soon.

Science Fair

The Science Fair will be Feb. 28. In-class presentations will take place Feb. 25 – 28.

Lego Club

Jeff Churill has proposed a Lego Club for children who are interested in getting together and building with Legos in a semi-structured way. The PTA is working with Jeff to add this opportunity to our enrichment program. The group thought this was an excellent idea and look forward to hearing more details as they become available.

Announcements

Upcoming Events

Jamie Hobart gave a brief overview of the upcoming dates at the end of the agenda and pointed out the calendar for the remainder of the year on the back of the agenda handout.

Questions

There was a question about Kenbrook Spirit Wear, particularly regarding Kenbrook Spirit Day in December. The Spirit Wear flyer states that orders were due by Oct. 6. Will there be another opportunity to order and when? It was noted that Kenbrook Fun Run t-shirts could be worn on spirit day, as well as clothing in school colors (blue and green) or with Koalas on them. Also, the PTA has a few Kenbrook t-shirts for sale. We should advertise this on the listserve, and also consult Brandye Cobb and Gina Nagy (Spirit Wear coordinator) regarding additional orders.

PTA Teacher Liaison

Kenbrook teachers will be represented by Mrs. Wasilewski or Mrs. Loney in the remaining meetings for this year.

Adjournment

8:08 pm by Secretary Jamie Hobart



Upcoming Dates

- Nov. 30: half day (elem. only) AND California Pizza Kitchen fundraiser
- Dec. 5: Piston's Assembly (during school), 10 am
- Dec. 15: Lifetime fundraiser
- Dec. 17 – 21: Spirit Week
- Dec. 20: Box Tops Collection Ends
- Dec. 24 – Jan. 1: Winter Break

See next page for remaining 2018-2019 Kenbrook PTA & Farmington Area PTA Council schedule.

Remaining 2018-2019 Kenbrook PTA Schedule of Events

Nov. 20: Box Tops Collection begins	Feb. 28: Science Fair, 6:30 pm
Nov. 30: half day (elem. only)	
Nov. 30: California Pizza Kitchen fundraiser	Mar. 12: PTA Meeting, nominations
	Mar. 15: half day
Dec. 5: Piston's Assembly (during school), 10 am	Mar. 19 – 21: Parent Teacher Conferences
Dec. 15: Lifetime fundraiser	Mar. 26: Breakfast with a Loved One
Dec. 17 – 21: Spirit Week	
Dec. 20: Box Tops Collection Ends	Apr. 1 – 5: Spring Break
Dec. 24 – Jan. 1: Winter Break	Apr. 16: PTA Meeting, elections
	Apr. 19: no school
Jan. 11: half day	Apr. 25: Spring Dance, 6:30 pm
Jan. 15: PTA Meeting	Apr. 29: FA PTA Council Meeting
Jan. 18: Spelling Bee (TENTATIVE pending NWEA dates)	
Jan. 21: MLK Day, no school	May 6 – 10: Teacher/Staff Appreciation Week
Jan. 23 – 27: Jersey Mike's fundraiser	May 7 – 9: BOGO Book Fair
Jan. 25: half day	May 17: half day
	May 21: PTA Meeting
Feb. 4: FA PTA Council Meeting	May 24: half day (elem. only)
Feb. 6 – 8: Book Preview	May 27: no school
Feb. 12 – 14: Book Fair	May 29: Variety Show Rehearsal TENTATIVE
Feb. 15: half day	May 30: Variety Show TENTATIVE
Feb. 18 – 22: Break	
Feb. 25 -27/8: Preview for Science Fair (during day, class presentations)	Jun. 3: FA PTA Officers Planning Meeting
	Jun. 14: last day, half day

Kenbrook PTA Meetings

- Jan. 15, Mar. 12 (elections), Apr. 16 (elections), May 21

Farmington Area PTA Council 2018 -2019 Dates

- February 4, 2019: General Council Meeting, 7 pm
- March 4, 2019 - PTA Founders Day Dinner - 6:30 - 9 p.m. at Glen Oaks
- April 29, 2019: General Council Meeting, 7 pm
- June 3, 2019 - Officers Planning Meeting - 5 p.m. -Maxfield Education Center